

Commissioners Minutes

August 7, 2015

Present were Commissioners Harlan Stern, Joe Kinnie, Don Lock and County Administrator Randy Schafer.

The meeting opened with the Pledge of Allegiance at 7:55 a.m.

The board approved accounts payable for July.

A motion was made by Kinnie, seconded by Lock, to approve the minutes of July 31, 2015 as presented. Motion carried,

The board met with Human Services Case Supervisor Lori Lundgren. The minutes for this portion of the meeting are maintained by the Department of Human Services.

A motion was made by Lock, seconded by Kinnie, to approve the hiring of Samantha Herrera for the position of Caseworker 1 for Child Welfare and Adult Protection Services, effective August 14, 2015. She will be placed on HS Grade 65, Step 1 with an annual salary of \$28,955.67 (\$2,412.97/month). Motion carried.

The board met with Brooke and Jerilyn Coyne. Brooke Coyne has reserved the Event Center for November 21, 2015. The board approved use of alcohol at the facility as long as she obtains the required liquor liability insurance and provides the liquor damage deposit. No special event license will be required.

A motion was made by Lock, seconded by Kinnie, to approve the resolution 2015-0807-001 creating the Phillips County Emergency Management Board:

RESOLUTION

2015-0807-001

CREATING THE PHILLIPS COUNTY EMERGENCY MANAGEMENT BOARD

WHEREAS, the county is revising the current County Emergency Operations Plan;

WHEREAS, the new Emergency Operations Plan calls for the creation of an Emergency Management Board (EMB);

WHEREAS, the Phillips County Emergency Manager has recommended creation of said board;

WHEREAS, said EMB will be composed of county officials, established to ensure the maximum capable and responsible leadership available to plan for comprehensive emergency management;

Whereas, during a disaster emergency, the EMB will ensure the continuity of leadership necessary to provide the maximum response and decision making capability;

Whereas, the EMB shall be supported by senior appointed officials, county and municipal communication facilities, and the Emergency Operations Center staff.

THEREFORE, the Board of County Commissioners hereby creates the Phillips County Emergency Management Board. The board shall be comprised of the following members:

- Board of Phillips County Commissioners
- Phillips County Emergency Management Director
- Phillips County Sheriff
- Phillips County Administrator
- Phillips County Ambulance representative
- Phillips County Coroner
- Phillips County Fire representative

The Fire representative and the Ambulance representative positions will carry four (4) year terms. The original appointment shall be: the Fire representative – Haxtun area, and the Ambulance representative - Holyoke area. When the terms expire, the new appointees will be from the opposite area of the county. All other member positions will be filled by the person occupying the office and will have no term limits.

The EMB will develop policy measures relating to emergency management and commitment of resources, and advise the Board of County Commissioners in case of an emergency.

The EMB will meet as needed at the call of the Emergency Manager or the Board of County Commissioners.

A motion was made by Stern, seconded by Lock, to appoint Kinnie as the CCI Legislative Committee representative. Motion carried.

The regular meeting scheduled for September 18, 2015 to Monday, September 21, 2015.

The board discussed the need for immediate attention to any safety or repair issues for county vehicles.

The state notified the county that our annual stipend for Veteran's service will increase from \$1,200 to \$1,380.

The board received notice from History Colorado that a national Register of Historic Places Multiple Property Documentation Form for Historic Resources of Phillips County Colorado, 1889-1965, will be considered for acceptance by the Colorado Historic Preservation Review Board on September 18, 2015. A copy of the documentation was provided for review.

A motion was made by Kinnie, seconded by Stern, to approve the hiring of Clarissa Comstock as a permanent part-time, clerical worker in the Administration/Planning office effective September 1, 2015. Motion carried with Lock abstaining. She will be placed at GN Grade 16 Step 2 at \$12.66/hour and will be eligible for a step increase on September 1, 2017.

Schafer reviewed the minor funds which showed as over-budget in the 2014 audit.

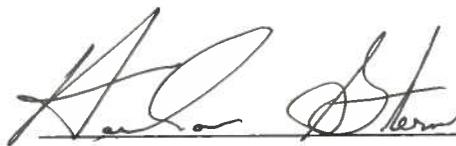
The county received notice of the final assessed values for state assessed properties.

The board reviewed the July Treasurer's report and event center rentals:

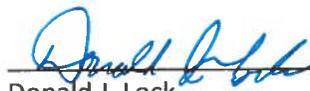
- Lynda Adams
- Haxtun Conservation District
- CHS
- PEO
- Marcus Kramer

The meeting was adjourned at 10:50 a.m.

Submitted by Randy Schafer
Phillips County Administrator



Harlan Stern

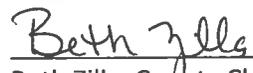


Donald J. Lock



K. Joe Kinnie

Attest:



Beth Zilla, County Clerk